

# Volunteer Agreement

P.O Box 285

Mansfield, OH 44901

This Volunteer Agreement is a description of the arrangement between us, (Mansfield Gay Pride Association), and you (the volunteer) in relation to your voluntary work. The intention of this agreement is to assure you that we appreciate your volunteering with us and to indicate our commitment to do the best we can to make your volunteer experience with us a positive and rewarding one.

## Part 1 - Mansfield Gay Pride Association

We, Mansfield Gay Pride Association, accept the voluntary service of (Volunteer Name): \_\_\_\_\_  
\_\_\_\_\_, beginning the date this agreement is signed.

Volunteering for (event name): \_\_\_\_\_.

We commit to the following:

### 1. Instructions and Training

To provide thorough instruction on the work of Mansfield Gay Pride Association, its staff, your volunteering role and the training necessary to assist you in meeting the responsibilities of your volunteering role, The Volunteers Handbook provides full details of the organization.

### 2. Supervision, support and flexibility

To define appropriate standards of our services, to communicate them to you, and to encourage and support you to achieve and maintain them as part of your voluntary work.

To provide a personal supervisor who will meet with you regularly to discuss your volunteering and any associated problems.

To do our best to help you develop your volunteering role with us and to be flexible in how we use your volunteering.

### 3. Expenses

To reimburse the following expenses incurred by you in doing your voluntary work in accordance with the procedures set out in the Volunteers Handbook:

Traveling on behalf of Mansfield Gay Pride Association (this does not include travel to and from event being worked).

Purchases for events, the organization, etc. that are not otherwise considered a donation.

#### 4. Health and safety

To provide adequate training and feedback in support of our health and safety policy, a copy of which is in the Volunteers Handbook.

#### 5. Insurance

To provide adequate insurance cover for volunteers whilst undertaking voluntary work approved and authorized by us.

#### 6. Equal opportunities

To ensure that all volunteers are dealt with in accordance with our equal opportunities policy, a copy of which is set out in the Volunteers Handbook.

#### 7. Problems

To endeavor to resolve in a fair and just manner any problems, grievances or difficulties which may be encountered while you volunteer with us;

In the event of an unresolved problem, to offer an opportunity to discuss the issues in accordance with the procedures set out in the Volunteers Handbook.

### **Part 2 - The Volunteer**

I, \_\_\_\_\_, agree to be a volunteer with Mansfield Gay Pride Association and commit to the following:

To help Mansfield Gay Pride Association fulfill its initiatives and goals as a nonprofit organization.

To perform my volunteering role to the best of my ability.

To adhere to the organization's rules, procedures and standards, including health and safety procedures and its equal opportunities policy in relation to its staff, volunteers and clients.

To maintain the confidential information of the organization and of its clients.

To meet the time commitments and standards undertaken, other than in exceptional circumstances, and provide reasonable notice so that alternative arrangement can be made.

**This agreement is binding in honor only, is not intended to be legally binding contract between us and may be cancelled at any time at the discretion of either party. Neither party intends any employment relationship to be created either now or at any time in the future.**

\_\_\_\_\_  
Signature (Volunteer)

\_\_\_\_\_  
Signature (Mansfield Gay Pride Association)

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Print Name

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Print Name

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Date

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Date

## Volunteer Information:

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Name

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Street

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City

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State

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Zip Code

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Phone Number

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Alternative Number

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Email

## Emergency Contact:

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Name

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Number

If you have any questions please email [Volunteer@MansfieldGayPrideAssociation.org](mailto:Volunteer@MansfieldGayPrideAssociation.org)